

**MINUTES OF THE  
MANITOWOC PUBLIC UTILITIES COMMISSION MEETING  
MONDAY, NOVEMBER 10, 2025**

The scheduled meeting of the Manitowoc Public Utilities Commission was called to order by President McMeans at 12:00 p.m. on Monday, November 10, 2025. In attendance were Commissioners Allie, Diedrich, McMeans, Nickels, Roberts, and Sitkiewitz. Also present were Rob Michaelson, Bob Bouril, Brandon Davitz, Lance Mulgrew, Tiffany Myers, Cindy Carter, Jeremy Fischer, Andy Steimle, and Carissa Grimm - MPU; and Troy Adams - CEO & General Manager. Commissioner Hornung was excused.

**CALL MEETING TO ORDER:** Annual Governance Agenda distributed.

**OPEN FORUM:** Dean LaFleur of Robert E. Lee provided an update of the Kossuth Regionalization initiative during Open Forum. Commission received the update with no discussion.

Rob Michaelson and Dean LaFleur left the meeting at 12:05 p.m.

**RECOGNITION OF THE COMPLETION OF THE LED STREET LIGHTING PROJECT:** MPU Electric Distribution department completed a 5-year LED street lighting upgrade project in October 2025. In honor of this recognition, the Electric Distribution Superintendent, on behalf of MPU, presented Mayor Nickels with a plaque commemorating this achievement and showcasing the last bulb replaced.

Bob Bouril, Brandon Davitz, Lance Mulgrew left the meeting at 12:09 p.m.

Tiffany Myers arrived at the meeting at 12:09 p.m.

**MINUTES:** The Minutes from the Regular Session Meeting on October 13, 2025 were presented for approval.

**APPROVAL OF CLAIMS:** Claims List dated October 28, 2025; Claims List dated November 11, 2025; and Wires dated November 5, 2025 were presented for approval.

**FINANCIAL REPORTS FOR SEPTEMBER 2025:** The financial reports for September 2025 were previously distributed to the Commission for review and discussion.

**QUOTATIONS/BIDS:** 2026 WWTF Ferric Chloride

**MOTION:** A Motion was made by Commissioner Diedrich and seconded by Commissioner Allie to approve the Regular Session Minutes from October 13, 2025; Claims List dated October 28, 2025, check nos. 109464 through 109591 totaling \$1,833,417.34; Claims List dated November 11, 2025 check nos. 109592 through 109711 totaling \$1,203,707.81; Wire Transfers dated through November 5, 2025 totaling \$3,074,136.42; to place on file the Financial Reports for September 2025; and to approve the quotation as follows: 2026 WWTF Ferric Chloride - \$163,600.00 - Chemtrade Chemicals US LLC. Motion carried unanimously.

**2026-2030 BUSINESS PLAN:** Presented to Commission was the 2026-2030 Business Plan, which incorporates the Capital and O&M budgets along with the Strategic Plan, with the primary goal of supporting the long-term financial sustainability of MPU. The Accounting & Customer Service Manager provided a high-level overview of the Plan covering factors relating to potential future rate increases and large spends. Commission thanked the team for their efforts in developing the Business Plan.

**MOTION:** A Motion was made by Commissioner Diedrich and seconded by Commissioner Allie to approve the 2026-2030 Business Plan. Motion carried unanimously.

Tiffany Myers left the meeting at 12:30 p.m.

**CORPORATE KEY PERFORMANCE INDICATOR'S (KPI):** Consistent with the Commission Policy - R2 - Corporate Goals, the third quarter data was presented to commission. A dashboard illustrated current state of the goals compared to year-end goals established in the policy and associated with the Commission approved Business Plan. Discussion occurred regarding the completed projects stats and efforts that are being made to better represent this metric. Commission recommended a visual to show progress for each quarter of the year to show a trend.

**MOTION:** A Motion was made by Commissioner Diedrich and seconded by Commissioner Roberts to place on file the third quarter KPI data. Motion carried unanimously.

**LSL OUTREACH GRANT AGREEMENT:** This Agreement required approval to accept a grant for outreach efforts to replace lead service lines in the community.

**MOTION:** A Motion was made by Commissioner Diedrich and seconded by Commissioner Sitkiewitz to approve the LSL Outreach Grant Agreement. Motion carried unanimously.

**GENERAL MANAGER'S REPORT:** The report was distributed for review.

**NR 854 WATER SUPPLY SERVICE AREA PLAN:** MPU is required to make the NR 854 Water Supply Service Area Plan accessible to the public and will be posted to the MPU website for inspection. Commissioners were asked to review the plan and provide any comments received, which will be incorporated into the plan prior to it being finalized by December 31, 2025.

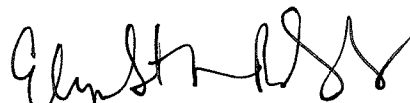
**MOTION:** A Motion was made by Commissioner Allie and seconded by Commissioner Diedrich to accept the Water Supply Service Area Plan. Motion carried unanimously.

**NEXT MEETING:** Monday, December 8, 2025 at 4:00 p.m.

**ADJOURN:** A Motion was made to adjourn the meeting by Commissioner Nickels. Meeting adjourned at 12:37 p.m.



Approved: Troy Adams, CEO & General Manager



Approved: Elizabeth Roberts, Secretary