

**MINUTES OF THE  
MANITOWOC PUBLIC UTILITIES COMMISSION MEETING  
MONDAY, AUGUST 11, 2025**

The scheduled meeting of the Manitowoc Public Utilities Commission was called to order by Vice-President McMeans at 4:00 p.m. on Monday, August 11, 2025. In attendance were Commissioners Diedrich, Hornung, McMeans, Nickels, Roberts, and Sitkiewitz. Also present were Bob Bouril, Rob Michaelson, Cindy Carter, Jeremy Fischer, and Carissa Grimm - MPU; Troy Adams - General Manager; and Attorney Andrew Steimle - Steimle Birschbach, LLC. Commission President Allie was excused.

**CALL MEETING TO ORDER:** Annual Governance Agenda distributed.

**OPEN FORUM:** None

**MINUTES:** The Minutes from the Regular Session Meeting on July 14, 2025 were presented for approval.

**APPROVAL OF CLAIMS:** Claims List dated July 29, 2025; Claims List dated August 12, 2025; and Wires dated August 6, 2025 were presented for approval.

**FINANCIAL REPORTS FOR JUNE 2025:** The financial reports for June 2025 were previously distributed to the Commission for review and discussion.

**ELECTRIC AND WATER RATES & COST BENCHMARKING:** The Electric-Water Retail Rate and Cost-of-Supply Benchmarking Report was presented for review. It was noted that MPU rates are very competitive for both electric and water. MPU's Wholesale cost of power significantly increased in 2024 due to metal spray and increased plant maintenance. SSR revenues offset the fuel costs; however, when compared to all AB municipal utilities, MPU has fallen in the upper quartile for 2024.

**QUOTATIONS/BIDS:** None.

**MOTION:** A Motion was made by Commissioner Diedrich and seconded by Commissioner Hornung to approve the Regular Session Minutes from July 14, 2025; Claims List dated July 29, 2025, check nos. 108667 through 108777 totaling \$1,889,053.13; Claims List dated July 15, 2025 check nos. 108778 through 108922 totaling \$3,258,877.63; Wire Transfers dated through August 6, 2025 totaling \$3,894,803.60; and to place on file the Financial Reports for June 2025, and the Electric and Water Rates & Cost Benchmarking Report. Motion carried unanimously.

**COMMISSION POLICY MANUAL REVISIONS:** The newly created Policy Oversight Committee met in June to review several policies to address recent changes. Two additional policies were presented for consideration; a new policy for Horizon Blends Pellets, LLC and a revision to the Performance Monitoring and Evaluation of the CEO & General Manager.

**MOTION:** A Motion was made by Commissioner Diedrich and seconded by Commissioner Hornung to approve the revised Commission Policies. Motion carried unanimously.



**CONTRACT LIGHTING DESIGN FOR STH 42:** Electric Distribution requested approval to create an amendment to the 2025 Electric Distribution Capital Budget to secure resources to accommodate the Wisconsin Department of Transportation plan submittal schedule. The project involves replacement of the existing concrete pavement, curb and gutter, sidewalk, curb ramps, and signals from I-43 to 8<sup>th</sup> Street and includes redesign and replacement of existing street lighting. MPU to contract Ayres Associates Inc for the amount of \$69,200.

**MOTION:** A Motion was made by Commissioner Hornung and seconded by Commissioner Sitkiewitz to approve the request to amend the Electric Distribution Capital Budget. Motion carried unanimously.

Rob Michaelson joined the meeting at 4:03 p.m.

**CORPORATE KEY PERFORMANCE INDICATOR'S (KPI):** Consistent with the Commission Policy - R2 - Corporate Goals, the second quarter data was presented to commission. A dashboard was developed to present the current state of the goals compared to year-end goals established in the policy and associated with the Commission approved Business Plan. Discussion occurred regarding the completed projects stats and efforts that will be made to better represent this metric.

**MOTION:** A Motion was made by Commissioner Roberts and seconded by Commissioner Diedrich to place on file the second quarter KPI data. Motion carried unanimously.

The Water Treatment Capacity, Kossuth Sanitary District Sewer, and GM Report updates were all moved ahead on the agenda as Rob Michaelson provided updates to the Commission on the first two updates.

**WATER TREATMENT CAPACITY UPDATE:** The report was distributed for review.

**KOSSUTH SANITARY DISTRICT SEWER UPDATE:** The report was distributed for review.

**GENERAL MANAGER'S REPORT:** The report was distributed for review. Highlights of the discussion were a recap of the forced CT outage; MISO declared multiple alerts and events the week of June 23<sup>rd</sup>; Briarwood watermain issue; trial of mobile grow units for WWTF; water sales variance; and the mentions of MPU in the MEUW July Live Lines.

Bob Bouril and Rob Michaelson left the meeting at 4:32 p.m.

**CONVENE MEETING TO CLOSED SESSION:** Notice had been previously given that Manitowoc Public Utilities Commission will adjourn into a closed session during the August 11, 2025 meeting pursuant to Section 19.85(1)(c) to discuss the approval of the minutes of the June 16, 2025 Closed Session Meeting and Personnel Committee Report.

**MOTION:** A Motion to convene in closed session was made by Commissioner Roberts and seconded by Commissioner Diedrich. Motion carried unanimously. Accordingly, the Commission convened in closed session at 4:33 p.m.

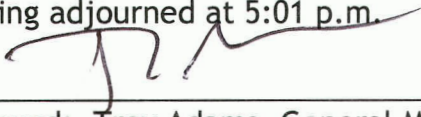
The meeting was reconvened to open session at 4:57 p.m.


**APPROVAL OF ITEMS FROM CLOSED SESSION:**

**MOTION:** A Motion was made by Commissioner Diedrich and seconded by Commissioner McMeans to approve the creation of the Chief Risk Officer & General Counsel position and the employment agreement as recommended from the Personnel Committee Report. Motion carried unanimously.

**NEXT MEETING:** Monday, September 8, 2025 at 4:00 p.m.

**ADJOURN:** A Motion was made to adjourn the meeting by Commissioner Hornung. Meeting adjourned at 5:01 p.m.

  
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Approved: Troy Adams, General Manager

  
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Approved: Dan Hornung, Secretary