

**MINUTES OF THE  
MANITOWOC PUBLIC UTILITIES COMMISSION MEETING  
MONDAY, OCTOBER 9, 2023**

The scheduled meeting of the Manitowoc Public Utilities Commission was called to order by Commissioner Diedrich in Commission President Hornung's absence at 4:00 p.m. on Monday, October 9, 2023. In attendance were Commissioners Allie, Diedrich, Nickels, Seidl, and Sitkiewitz. Also present were Bob Bouril, Cindy Carter, Don Duenkel, and Carissa Grimm - MPU; Troy Adams - General Manager; and Attorney Andrew Steimle - Steimle Birschbach, LLC. Commissioner McMeans was excused.

**PROPOSED WASTEWATER SERVICES TO TOWN OF KOSSUTH SANITARY DISTRICT #2:** The Town of Kossuth's Sanitary District #2 requested to potentially connect to the sanitary collection system to Manitowoc's system as an option to resolve issues with not meeting WI Pollutant Elimination System Permit discharge limits. WDNR has issued multiple violations to the township due to not meeting the requirement.

**MOTION:** A Motion was made by Commissioner Seidl and seconded by Commissioner Allie to proceed with the project, to develop an Intermunicipal Agreement, and to authorize MPU to request approval from the City of Manitowoc. Motion carried unanimously.

**DONATION POLICY REVISION:** The Donation Policy was presented to gather feedback on direction for a revision. The consensus was to look at revising it to allow more flexibility in the policy and look at setting it to a percentage of the annual revenues. A draft of the policy revision will be presented at a future meeting with hopes to have it approved prior to the 2024 budget.

Commissioner Hornung arrived at the meeting at 4:17 p.m. and presided over the remainder of the meeting.

**RATE CASE DECISIONS:** C. Carter provided an update on the PSCW's rate case decisions. A few highlights of those decisions include the PSC requiring a full water rate case in 5 years, MPU is not allowed to recover costs of the SMF plant thru depreciation, and the Water Utility is not allowed to recover the full costs associated with tampering. Commission thanked Cindy Carter, Tiffany Myers, Rob Michaelson, and all other staff for their hard work during the rate case.

**GENERAL MANAGER'S REPORT:** The report was distributed for review with a brief discussion on the metal spray. The consensus was to work towards an agreement with the contractor. There was no further update on the odor complaint received last month. Water loss detection found 15 possible leak sites which will be further investigated to plan for repair.

**MINUTES:** The Minutes from the Regular Session Meeting on September 25, 2023, and the Special Meeting on September 27, 2023 were presented for approval.

**APPROVAL OF CLAIMS:** Claims List dated October 10, 2023, and Wires dated October 4, 2023 were presented for approval.

**MOTION:** A Motion was made by Commissioner Diedrich and seconded by Commissioner Seidl to approve the Regular Session Minutes from September 25, 2023; the Special Minutes from September 27, 2023; the Claims List dated October 10, 2023 check nos. 102476 through 102631 totaling \$1,205,079.82 and including missing voided check 102338 from the September 26, 2023 Claims List; and Wire Transfers dated through October 4, 2023 totaling \$766,272.83. Motion carried unanimously.

**QUOTATIONS/BIDS:** SMF Ceiling Paint- \$46,680.00 - Mill Coatings; B8 ID Deck Electrical Switchgear Assessment - \$42,032.00 - Eaton.

**MOTION:** A Motion was made by Commissioner Sitkiewitz and seconded by Commissioner Diedrich to approve the SMF Ceiling Paint. Motion carried unanimously.

**MOTION:** A Motion was made by Commissioner Seidl and seconded by Commissioner Sitkiewitz to approve the B8 ID Deck Electrical Switchgear Assessment. Motion carried unanimously.

**ELECTION OF OFFICERS:** A Motion was made by Commissioner Seidl and seconded by Commissioner Sitkiewitz to nominate Commissioner David Diedrich for President, Commissioner Alex Allie for Vice President, and Commissioner Scott McMeans for Secretary of the MPU Commission for 2023-2024 and to close the nominations. Motion carried unanimously.

**NEXT MEETING:** Monday, November 6, 2023 at 4:00 p.m.

**ADJOURN:** A Motion was made to adjourn the meeting by Commissioner Diedrich. Meeting adjourned at 4:33 p.m.



Approved: Troy Adams, General Manager



Approved: Scott McMeans, Secretary