

## Some other things to know...

In buildings where there are 2 to 4 units, 50% or more of the units must be occupied by WHEAP eligible tenants. That means that if you own a duplex, only one tenant needs to qualify to weatherize the *entire building*.

In buildings of 5-24 units, there is a minimum threshold of qualified units that must be reached. Again, if the number of eligible tenants is met the *entire building* may be weatherized.

Please also understand that the Weatherization Assistance Program is not a "quick fix" for your property. The emphasis of the work done through the program is on improving a property's energy efficiency and comfort - not making repairs.

Partners for Community Development, Inc. strives to assist as many applicants as possible within our limited budget guidelines. However, keep in mind that as long as your tenant(s) maintain their WHEAP eligibility, your property remains eligible for Weatherization services.



**Building Strong Communities  
for more than 30 years!**

**Office Hours**  
**Monday - Thursday**  
**8:00 am - 4:30 pm**

## Some common Weatherization services are:

- Insulate attic, walls and floors
- Insulate or replace water heater
- Install energy efficient lighting
- Reduce air leakage
- Repair or replace heating system
- Replace refrigerator and/or deep freezer
- A health and safety inspection
- Information about maintenance and energy conservation

Weatherization services differ with each home depending on how it was built and its condition.

## What happens after my tenant applies?

Once Partners has received both a Weatherization application from the property's occupant(s) and a separate application and proof of ownership from the owner or landlord, the property owner and occupant will be notified of approval.

An Energy Auditor will then arrange for an evaluation of the property. The auditor will collect data to determine if work can be done which they will use to draft a Work Agreement, to be signed by the property owner. **No work will be done at a property without the owner's signature.** Our staff will then complete all weatherization measures specified in the signed Work Agreement. After weatherization work is complete, the property will go through a final inspection to ensure all work has been properly completed.



## Landlord Information

For the State of Wisconsin's  
Weatherization Assistance  
Program



**Weatherization  
Works**

**Please contact Partners with  
questions or to request an  
application**

**Apply online:**  
**[www.partners4cd.com](http://www.partners4cd.com)**  
**Phone: 800.584.8172**

## What is Weatherization?

The State of Wisconsin Weatherization Assistance Program helps reduce home energy costs by reducing home energy consumption. As a result of participating in the program, customers' homes are more comfortable – warmer in the winter and cooler in the summer.

The goal of the program is to increase the energy efficiency of eligible properties and increase indoor comfort. While the Weatherization Program is intended to directly benefit the residents of the properties served, the program also benefits the property owner in several ways:

- Results in lower utility bills, making it easier for your tenants to pay their rent.
- Improves the health and safety of the building occupants.
- Reduces potential liability by checking and repairing/replacing furnace and venting systems as well as other systems in the property.
- Improvements and upgrades to the property may result in a lower rate tenant turnover.
- Make your properties more marketable to new tenants.

The program is managed by a professional staff that is certified by the State of Wisconsin, giving you confidence in the quality of work and final inspection.

## How does my tenant apply?

In order for a property to qualify for Weatherization, a building's occupant(s) must first be approved for Energy Assistance through the Wisconsin's Home Energy Assistance Program.

If they have not already qualified for Energy Assistance please advise the property's occupants to contact the Energy Assistance site in the county in which they reside:

Door County  
800.506.5596

Kewaunee County  
800.506.5596

Manitowoc County  
920.683.4300

Ozaukee County  
262.284.8101

Sheboygan County  
800.506.5596

Applications for the Weatherization Program are available online at [www.partners4cd.com/wx](http://www.partners4cd.com/wx) or you may stop at Partners for Community Development, Inc. main office located at:

1407 South 13<sup>th</sup> Street  
Sheboygan, WI 53081



## What costs are associated with the program?

Because the Weatherization program is funded through The State of Wisconsin, services are always performed at no cost to qualifying households.

In rental units where property owners are responsible for paying heating costs or units that are master-metered, property owners are required to make a contribution of 15% of the total cost of weatherization work done to the rental property. This contribution is used to offset the costs associated with the work done on the rental property. \*

If you are *not* responsible for paying heating costs and the rental property is not master-metered then **100%** of the cost of weatherization work is **free** to you!

\*Please note if the property owner receives Energy Assistance, this contribution may be waived.