

**MINUTES OF THE
MANITOWOC PUBLIC UTILITIES COMMISSION MEETING
MONDAY, SEPTEMBER 11, 2023**

The scheduled meeting of the Manitowoc Public Utilities Commission was called to order by Commissioner Hornung at 4:00 p.m. on Monday, September 11, 2023. In attendance were Commissioners Diedrich, McMeans, Nickels, Seidl, and Sitkiewitz. Also present were Andy Onesti, Cindy Carter, Don Duenkel, and Carissa Grimm - MPU; Troy Adams - General Manager; and Attorney Andrew Steimle - Steimle Birschbach, LLC. Commissioner Allie was excused.

CONVENE MEETING TO CLOSED SESSION: Notice had been previously given that Manitowoc Public Utilities Commission will adjourn into a closed session during the September 11, 2023 meeting pursuant to Section 19.85(1)(e) and Section 19.85(1)(c) to discuss the approval of the minutes of the August 14, 2023 Closed Session Meeting, Benefit Administration, Manitowoc Refuel Renewable Project, and Purchase of Property.

MOTION: A Motion to convene in closed session was made by Commissioner Sitkiewitz and seconded by Commissioner Seidl. Motion carried unanimously. Accordingly, the Commission convened in closed session at 4:02 p.m.

The meeting was reconvened to open session at 4:30 p.m.

APPROVAL OF ITEMS FROM CLOSED SESSION: None.

COMMISSION POLICY MANUAL UPDATE: The newly drafted Commission Policy Manual was presented in its entirety. The Commission provided suggestions and feedback on the draft policies and the final CPM will be presented for approval at the September 25 meeting. A discussion was held on the financial reserves policy and the policy as it relates to the relationship of Commission and Council. Mayor Nickels inquired about the requirement for MPU to present an annual report to City Council from Commission.

COMMUNITY SOLAR PROJECT CONTRACT MODIFICATION: The Wisconsin Public Service Commission approved MPU's request to increase the size of the voluntary Community Solar Tariff from 1,000 kW to 1,500 kW at their open meeting on August 31, 2023. With that approval the existing contract with the existing developer, GRNE, was modified to increase the size of the project to 1500 kW with all other terms of the contract remaining the same.

MOTION: A Motion by Commissioner Diedrich and seconded by Commissioner Nickels to approve the modification of the existing contract to increase the size of the project to 15 kW. Motion carried unanimously.

MPU ALTERNATE REPRESENTATIVE ON GLU BOARD: A request was made to appoint Andy Onesti as the GLU Board alternate, replacing the current alternate Don Duenkel.

MOTION: A Motion by Commissioner Diedrich and seconded by Commissioner McMeans to appoint Andy Onesti as the GLU Board Alternate. Motion carried unanimously.

GENERAL MANAGER'S REPORT: The report was distributed for review with a brief discussion on the WPS solar project service territory agreement; the Riverpoint water distribution valve; and the WDNR Full Compliance Evaluation reports submitted. Commissioner Diedrich acknowledged staff on the WDNR reports having no deviations.

MINUTES: The Minutes from the Regular Session Meeting on August 14, 2023 were presented for approval.

APPROVAL OF CLAIMS: Claims List dated August 29, 2023, Claims List dated September 12, 2023, and Wires dated September 6, 2023 were presented for approval.

FINANCIAL REPORTS FOR JULY 2023: The financial reports for July 2023 were previously distributed to the Commission for review and discussion.

MOTION: A Motion was made by Commissioner Diedrich and seconded by Commissioner McMeans to approve the Regular Session Minutes from August 14, 2023; the Claim List dated August 29, 2023 check nos. 102097 through 102229 totaling \$1,176,069.83; the Claim List dated September 12, 2023 check nos. 102230 through 102337 totaling \$1,462,917.59; Wire Transfers dated through September 6, 2023 totaling \$3,097,336.87; and to place on file the Financial Reports for July 2023. Motion carried unanimously with one spelling correction to the Minutes.

QUOTATIONS/BIDS: 2023 Snow Removal Contract - \$1,729.00 - SC Concrete; LED Street Lighting - \$208,399.40 - Border States; WWTF Digester Mixer Overhaul - \$85,166.32 - Sabel Mechanical.


MOTION: A Motion was made by Commissioner Nickels and seconded by Commissioner Sitkiewitz to approve the 2023 Snow Removal Contract. Motion carried unanimously.

MOTION: A Motion was made by Commissioner Nickels and seconded by Commissioner Seidl to approve the LED Street Lighting. Motion carried unanimously.

MOTION: A Motion was made by Commissioner Nickels and seconded by Commissioner Diedrich to approve the WWTF Digester Mixer Overhaul. Motion carried unanimously.

NEXT MEETING: Monday, September 25, 2023 at 4:00 p.m.

ADJOURN: A Motion was made to adjourn the meeting by Commissioner Diedrich. Meeting adjourned at 5:03 p.m.



Approved: Troy Adams, General Manager



Approved: Alex Allie, Secretary