

**MINUTES OF THE  
MANITOWOC PUBLIC UTILITIES COMMISSION MEETING  
MONDAY, AUGUST 8, 2022**

The scheduled meeting of the Manitowoc Public Utilities Commission was called to order by President Luckow at 4:00 p.m. on Monday, August 8, 2022. In attendance were Commissioners Allie, Diedrich, Hornung, Nickels, Seidl, and Sitkiewitz. Also present were Don Duenkel, Cindy Carter, and Carissa Grimm – MPU; Troy Adams – General Manager; and Attorney Andrew Steimle – Steimle Birschbach, LLC.

**CONVENE MEETING TO CLOSED SESSION:** Notice had been previously given that Manitowoc Public Utilities Commission will adjourn into a closed session during the August 8, 2022 meeting pursuant to Section 19.85(1)(e) to discuss approval of the minutes of the July 11, 2022 Closed Session Meeting, MPU Steam Generation Contract with GLU, and Manitowoc Refuel Renewable Project.

**MOTION:** A Motion to convene in closed session was made by Commissioner Nickels and seconded by Commissioner Diedrich. Motion carried unanimously. Accordingly, the Commission convened in closed session at 4:01 p.m.

The meeting was reconvened to open session at 4:09 p.m.

**APPROVAL OF ITEMS FROM CLOSED SESSION:**

**MOTION:** A Motion was made by Commissioner Hornung and seconded by Commissioner Diedrich to approve the agreement as presented to terminate the MPU-GLU Steam Contract effective December 31, 2022. Motion carried unanimously.

**STRATEGIC PLAN PRESENTATION:** The updated Strategic Plan was presented to Commission with the following highlights: Areas of Focus remain the same; two items were removed including 98% retention rate and soft skills for every employee to focus on precursor work such as succession planning which may have a direct impact; six targeted outcomes: Implement Succession Plan, Complete Wage/Benefits Study, IRP Completed and Approved (scheduled for 2022 completion), CFB Boilers Tuned, Expansion, and Provide Customers w/ Additional Engagement Tool. Several carryover items from the “No Initiative Left Behind” remain in progress or on hold.

**MOTION:** A Motion was made by Commissioner Diedrich and seconded by Commissioner Sitkiewitz to adopt the updated Strategic Plan as presented. Motion carried unanimously.

**GENERAL MANAGER’S REPORT:** T. Adams updated Commission on the following: B8 tube failure incident and the meter tampering issues.

**GLU UPDATE:** Presented for review; no discussion.

**CBCWA UPDATE:** Presented for review; brief discussion on Denmark joining.

**MINUTES:** The Minutes from the Regular Session Meeting on July 11, 2022 were presented for approval.

**APPROVAL OF CLAIMS:** Claims List dated July 26, 2022; Claims List dated August 9, 2022, and Wires dated August 1, 2022 were presented for approval.

**APPROVAL OF WWTF CLAIMS:** Claims List dated July 15, 2022; Claims List dated July 22, 2022; Claims List dated July 29, 2022; and Claims List dated August 5, 2022 were presented for approval.

**FINANCIAL REPORTS FOR JUNE 2022:** The financial reports for June 2022 were previously distributed to the Commission for review and discussion.

**INVESTMENT REPORT:** The Investment Portfolio Report from Baird, our investment advisor, for the period ending June 30, 2022 was previously distributed to the Commission for review and discussion.

**POWER PLANT CAPITAL TOOLS AND EQUIPMENT BUDGET ITEM:** A request was made to replace additional lift platforms within the approved 2022 budget amount as the original two lift platforms budgeted for replacement were overbudgeted and funds remain.

**MOTION:** A Motion was made by Commissioner Sitkiewitz and seconded by Commissioner Allie to approve the Regular Session Minutes from July 11, 2022; the Claim List dated July 26, 2022 check nos. 98387 through 98529 totaling \$2,673,041.20; Claim List dated August 9, 2022 check nos. 98530 through 98608 totaling \$1,330,285.07; Wire Transfers dated through August 1, 2022 totaling \$2,882,244.53; Claims List for WWTF batch 713.07.2022 dated July 15, 2022 totaling \$120,661.05; Claims List for WWTF batch 714.07.2022 dated July 22, 2022 totaling \$9,388.88; Claims List for WWTF batch 715.07.2022 dated July 29, 2022 totaling \$12,882.61; Claims List for WWTF batch 713.08.2022 dated August 5, 2022 totaling \$96,860.12; to place on file the Financial Reports for June 2022; to accept the Investment Portfolio Report; and to approve the request to replace additional lift platforms in the Power Plant with the approved budget. Motion carried unanimously.

**QUOTATIONS/BIDS:** District Heat PLC Replacement - \$38,250.00 – Preferred Controls; Water Distribution System Leak Detection - \$40,920 – Ferguson Water; and Watermain Leak Correlator - \$16,000 – Waterworks Services.

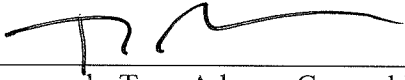
**MOTION:** A Motion was made by Commissioner Hornung and seconded by Commissioner Diedrich to approve the District Heat PLC Replacement. Motion carried unanimously.

**MOTION:** A Motion was made by Commissioner Hornung and seconded by Commissioner Diedrich to approve the Water Distribution System Leak Detection. Motion carried unanimously.

**MOTION:** A Motion was made by Commissioner Hornung and seconded by Commissioner Diedrich to approve Watermain Leak Correlator. Motion carried unanimously.

**NEXT MEETING:** Monday, September 12, 2022 at 4:00 p.m.

**ADJOURN:** A Motion was made to adjourn the meeting by Commissioner Hornung. Meeting adjourned at 4:45 p.m.

  
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Approved: Troy Adams, General Manager

  
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Approved: Dan Hornung, Secretary