

**MINUTES OF THE
MANITOWOC PUBLIC UTILITIES COMMISSION MEETING
TUESDAY, JUNE 8, 2021**

The scheduled meeting of the Manitowoc Public Utilities Commission was called to order by Commissioner Allie at 4:00 p.m. on Tuesday, June 8, 2021. In attendance were Commissioners Diedrich, Hornung, Luckow, Nickels, Seidl, and Sitkiewitz. Also present were Mike Jaeger – WWTF; Cindy Carter, Don Duenkel, Andy Onesti, Carissa Grimm – MPU; Troy Adams – General Manager; and Attorney Andrew Steimle – Steimle Birschbach, LLC.

CONVENE MEETING TO CLOSED SESSION: Notice had previously been given that the Manitowoc Public Utilities Commission will adjourn to a closed session during the June 8, 2021 meeting pursuant to Section 19.85(1) (e) and Section 19.85(1) (g) to discuss approval of the minutes of the May 10, 2021 Closed Session Meeting (Regarding MPU Comfort Resolution for the GLU RICE Project) Discussion concerning negotiation strategies relating to GLU RICE Project, the GLU and MPU Management Services contract, and potential land use agreement; and Discussion concerning strategies related to the potential future use and ownership of MPU owned real estate.

MOTION: A Motion to convene in closed session was made by Commissioner Nickels and seconded by Commissioner Sitkiewitz. Motion carried unanimously. Accordingly, the Commission convened in closed session at 4:02 p.m.

The meeting was reconvened to open session at 5:29 p.m.

APPROVAL OF ITEMS FROM CLOSED SESSION: None.

Mike Jaeger joined the meeting at 5:29 p.m.

2020 WWTF COMPLIANCE MAINTENANCE ANNUAL REPORT: The Compliance Maintenance Annual Report (CMAR) is a wastewater plant discharge permit requirement under State Statute NR 208.04. The Report is used to assist municipalities and the DNR in determining the strengths and weaknesses of the wastewater treatment facility, land application program, finances, and the sanitary collection system and lift stations. The owner and the DNR may use the CMAR to identify needs for future planning actions. In conjunction with a grading system, the CMAR shall establish when treatment works owners are required to initiate actions to prevent violations of WPDES permit effluent limits and conditions. A brief discussion was held on fats, oils, and grease ordinance. Commissioner Hornung complimented the work that goes into the report.

MOTION: A Motion was made by Commissioner Diedrich and seconded by Commissioner Sitkiewitz to approve the Resolution approving the 2020 WWTF Compliance Maintenance Annual Report. Motion carried unanimously.

WWTF INTERGOVERNMENTAL AGREEMENT: In light of the upcoming dates in the current agreement, a memo was prepared and distributed to discuss the potential transition. The 2021 WWTF budget did not include a master plan and it was recommended to increase the budget to allow proceeding with the plan.

MOTION: A Motion was made by Commissioner Hornung and seconded by Commissioner Nickels to approve the increased budget to conduct the master plan. Motion carried unanimously.

GENERAL MANAGER'S REPORT: T. Adams updated the Commission on the following: MPU has completed the Intent to Apply (ITA) and Priority Evaluation and Ranking Formula (PERF) for the SFY22. The Donation Policy Committee approved three donation requests for 2021: Rahr West Art Museum (\$500); Balloon Glow (\$500); and 4th of July Fireworks, City of Manitowoc (\$3,000) for a total of \$5,000 year to date.

MINUTES: The Minutes from the Regular Session Meeting on May 24, 2021 were presented for approval.

MOTION: A Motion was made by Commissioner Nickels and seconded by Commissioner Sitkiewitz to approve the Regular Session Minutes from May 24, 2021. Motion carried unanimously.

APPROVAL OF CLAIMS: Wire Transfers dated through June 1, 2021 were presented for approval.

APPROVAL OF WWTF CLAIMS: Claims List dated May 28, 2021 were presented for approval.

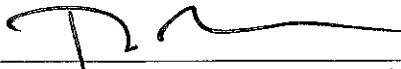
MOTION: A Motion was made by Commissioner Nickels and seconded by Commissioner Sitkiewitz to approve the Wire Transfers dated through June 1, 2021 totaling \$2,592,584.16; and Claims List for WWTF batch 714.05.2021 dated May 28, 2021 totaling \$19,804.77. Motion carried unanimously.

QUOTATIONS/BIDS: Access Control System Upgrade - \$77,664.90 – Complex Security.

MOTION: A Motion was made by Commissioner Hornung and seconded by Commissioner Diedrich to approve the Access Control System Upgrade. Motion carried unanimously.

NEXT MEETING: Monday, June 28, 2021 at 4:00 p.m.

ADJOURN: A Motion was made to adjourn the meeting by Commissioner Diedrich. Meeting adjourned at 5:37 p.m.



Approved: Troy Adams, General Manager



Approved: Mark R. Seidl, Secretary