

**MINUTES OF THE
MANITOWOC PUBLIC UTILITIES COMMISSION MEETING
MONDAY, MAY 10, 2021**

The scheduled meeting of the Manitowoc Public Utilities Commission was called to order by Commissioner Allie at 4:00 p.m. on Monday, March 8, 2021. In attendance were Commissioners Diedrich, Hornung, Luckow, Nickels, Seidl, and Sitkiewitz. Also present were Bob Bouril, Dan Salm, Eric Duenkel, Steve Bacalzo, Cindy Carter, Don Duenkel, Andy Onesti, Carissa Grimm – MPU; Troy Adams – General Manager; and Attorney Andrew Steimle – Steimle Birschbach, LLC.

AWARDS/RECOGNITION/ACHIEVEMENTS: T. Adams recognized with the commission two MPU employees for recent achievements. One employee was recognized for his 31 years of service with MPU and congratulations on his upcoming retirement and the other for his recent promotion to the Key Accounts & Meter Services Manager. Commission thanked both employees for their commitment and dedication to MPU and wished the retiree well.

MEUW SAFETY AWARD: The MEUW recognized MPU with its “Safety Award” at the annual Electric Operations Expo on April 29, 2021 in Wisconsin Dells. MPU was one of 34 utilities to earn the recognition and one of 26 to receive the ‘Gold’ tier, the highest level. The award program is designed to promote strong safety culture by recognizing safety performance and proactive safety activities. MPU previously received this recognition in 2020. Commission thanked the MPU employees for their commitment and dedication to MPU.

Dan Salm, Eric Duenkel, Steve Bacalzo, and Bob Bouril left the meeting at 4:11 p.m.

CONVENE MEETING TO CLOSED SESSION: Notice had previously been given that the Manitowoc Public Utilities Commission will adjourn to a closed session during the May 10, 2021 meeting pursuant to Section 19.85(1) (e) to discuss approval of the minutes of the March 8, 2021 Closed Session Meeting (Regarding Discussion concerning negotiation strategies relating to GLU RICE Project and potential land use arrangements (discussion to also include distinction of GLU RICE Project from and impact to MPU Resiliency Project and Black Start Project)) and MPU Comfort Resolution for GLU RICE Project.

MOTION: A Motion to convene in closed session was made by Commissioner Nickels and seconded by Commissioner Sitkiewitz. Motion carried unanimously. Accordingly, the Commission convened in closed session at 4:12 p.m.

The meeting was reconvened to open session at 4:47 p.m.

APPROVAL OF ITEMS FROM CLOSED SESSION: None.

Commissioner Seidl left the meeting at 4:47 p.m.

Steve Bacalzo and Bob Bouril joined the meeting at 4:48 p.m.

STRATEGIC PLAN UPDATE: A strategic plan refresh session was held on February 15-16, 2021 with Commissioners Hornung and Luckow joined by the MPU Leadership Team to create the MPU Strategic Planning Workgroup. There were seven strategic outcomes identified for 2022 and each was assigned to an owner of the leadership team. These Outcome-owners have assembled

planning teams to identify the actions steps needed to achieve the desired outcome. On May 3, the Workgroup met with Kent Myers to walk through these action plans. This process proved valuable as many of the seven strategic outcomes are interconnected. When the completed Strategic Plan Refresh is presented to the Commission for consideration and approval, the remaining 2019-2023 initiatives will be included in that presentation as to leverage all of that thoughtful work that was invested in that Strategic Plan. Commissioner Nickels commented on the collaborative efforts on the horizon given MPU and City of Manitowoc's unique position in terms of economic development.

Steve Bacalzo left the meeting at 4:56 p.m.

STRATEGIC AREAS OF FOCUS BENCHMARKS: The current strategic plan has an identified objective to use data analytics to improve operations and management of utility facilities. The MPU Commission approved the final version of benchmarks in 2020 and requested an annual update, which was presented at the meeting. The list of benchmarks may need to be revisited with the current refresh to the strategic plan in progress. An area to bring to light, MPU is listed in the lowest 4% for water and electric rates compared to all Wisconsin utilities.

GENERAL MANAGER'S REPORT: T. Adams updated the Commission on the following: No electric outages, again. An AMI-disconnected meter at 1226 S. 11th Street alerted to a tamper. Service was disconnected via AMI remote disconnect on 4/27/2021 at about 10:30 AM. The meter showed consumption for a short time and a new disconnection date of 4/29/2021 at 20:40. No evidence of tamper in the field. Attended Army Corp of Engineers Webinar on 2021 projects and discussion on issues with harbors where it was brought up about our situation with the South pier and 60" Influent pipe concerns. A survey crew will be sent in the next month or so to see condition and elevations of pier. Personnel Committee meeting will be rescheduled to June/July.

MINUTES: The Minutes from the Regular Session Meeting on April 26, 2021 were presented for approval.

MOTION: A Motion was made by Commissioner Nickels and seconded by Commissioner Sitkiewitz to approve the Regular Session Minutes from April 26, 2021. Motion carried unanimously.

APPROVAL OF CLAIMS: Claims List dated May 11, 2021; and Wire Transfers dated through May 5, 2021 were presented for approval.

APPROVAL OF WWTF CLAIMS: Claims List dated April 30, 2021; and Claims List dated May 7, 2021 were presented for approval.

FINANCIAL REPORTS FOR MARCH 2021: The financial reports for March 2021 were previously distributed to the Commission for review and discussion.

MOTION: A Motion was made by Commissioner Nickels and seconded by Commissioner Sitkiewitz to approve the Claims List dated May 11, 2021 check nos. 94330 through 94467 totaling \$884,639.82; Wire Transfers dated through May 5, 2021 totaling \$397,117.95; Claims List for WWTF batch 715.04.2021 dated April 30, 2021 totaling \$32,132.41; Claims List for WWTF batch

711.05.2021 dated May 7, 2021 totaling \$52,846.12; and to place on file the Financial Reports for March 2021. Motion carried unanimously.

Cindy Carter left the meeting at 5:05 p.m.


QUOTATIONS/BIDS: Three-phase, Pad-mount 75kv Transformers - \$6,976.00 – WEG; SCADA Master Upgrade - \$56,632.00 – OSI.

MOTION: A Motion was made by Commissioner Hornung and seconded by Commissioner Sitkiewitz to approve the three-phase, pad-mount 75kV transformers. Motion carried unanimously.

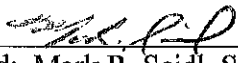
MOTION: A Motion was made by Commissioner Nickels and seconded by Commissioner Sitkiewitz to approve the SCADA Master Upgrade. Motion carried unanimously.

NEXT MEETING: Monday, May 24, 2021 at 4:00 p.m.

ADJOURN: A Motion was made to adjourn the meeting by Commissioner Nickels. Meeting adjourned at 5:10 p.m.



Approved: Troy Adams, General Manager



Approved: Mark R. Seidl, Secretary