

**MINUTES OF THE
MANITOWOC PUBLIC UTILITIES COMMISSION MEETING
MONDAY, OCTOBER 28, 2019**

The scheduled meeting of the Manitowoc Public Utilities Commission was called to order by Commissioner Diedrich at 12:00 p.m. on Monday, October 14, 2019. In attendance were Commissioners Allie, Hornung, Luckow, Nickels, Seidl, and Sitkiewitz. Also present were Nilaksh Kothari – CEO & General Manager; and Attorney Andrew Steimle – Steimle Birschbach, LLC.

CONVENE MEETING TO CLOSED SESSION: Notice had previously been given that the Manitowoc Public Utilities Commission will adjourn to a closed session during the October 28, 2019 meeting pursuant to Section 19.85(1) (c) and Section 19.85(1) (e) to discuss approval of the minutes of the October 14, 2019 and October 23, 2019 Closed Session Meetings (Regarding Second Round Interviews for Replacement of MPU General Manager and Recruitment Update for Replacement of MPU General Manager) and Recruitment Update for Replacement of MPU General Manager.

MOTION: A Motion to convene in closed session was made by Commissioner Nickels and seconded by Commissioner Sitkiewitz. Motion carried unanimously. Accordingly, the Commission convened in closed session at 12:01 p.m.

Nilaksh Kothari joined the meeting at 12:28 p.m.

The meeting was reconvened to open session at 12:46 p.m.

MPU INSURANCE COVERAGE OVERVIEW: A summary of the various insurance coverages was developed by Arthur J. Gallagher (AJG) with the exception of one coverage from MPIC. The coverages include: Worker's Compensation, General Liability, Commercial Auto, Umbrella, Railroad Protective Liability, Cyber Liability, Equipment Breakdown, Management Liability Package, Professional Liability, and Property Insurance by MPIC. Subsequent to the recent sewer backup claims caused by a water main break, MPU requested AJG to determine if there was any coverage available in the market to respond to these types of claims. Coverage is available under a Pollution Legal Liability policy; however, the policy would exclude any claims associated with potable water and power plant exposures. Discussion ensued. The consensus of the Commission was the policy will not provide the coverage needed for damage from water main breaks.

HEALTH AND WELLNESS PLAN CHANGES FOR 2020: The proposed changes are required as the total cost has increased by approximately 13% from 2015 to projected year-end 2019. The following recommendations were made: single deductible adjusted to \$750 from \$500; family deductible adjusted to \$1,500 from \$1,000; routine children's vision exams to age 19, previously limited to age 5; and include the CAAP Rx allows Serve You to proactively identify assistance provided by specialty drug manufacturers which should lower cost of such drugs. The impact to individual employee will be an increase of \$250 and a \$500 increase for a family who participate in the HRA. The projected savings by Auxiant is \$35,000 on an annual basis to the Plan with the proposed changes. Discussion ensued.

MOTION: A Motion was made by Commissioner Luckow and seconded by Commissioner Seidl to approve the changes to the Health and Wellness Plan for 2020 as presented. Motion carried with Commissioner Hornung opposing.

APPA LEGISLATIVE RALLY: The APPA Legislative Rally is scheduled for February 24-26, 2020 in Washington D.C. The Legislative Rally offers members of the public power community an opportunity to work together on federal legislative and regulatory issues that affect the industry. During the rally, individual meetings with the Wisconsin Congressional delegation will also be conducted. The approximate costs per person are \$2,300.

MOTION: A Motion was made by Commissioner Nickels and seconded by Commissioner Sitkiewitz to approve Commissioner attendance at the APPA Legislative Rally. Motion carried unanimously.

APPA PUBLIC POWER FORWARD: A request for approval was made for any Commissioner to attend the APPA Public Power Forward Summit in Nashville, TN from November 21-22, 2019. The approximate cost per person is \$1,795.00.

MOTION: A Motion was made by Commissioner Luckow and seconded by Commissioner Seidl to approve Commissioners to attend the event. Motion carried unanimously.

Commissioner Sitkiewitz left the meeting at 12:55 p.m.

GENERAL MANAGER'S REPORT: N. Kothari updated the Commission on the following: 15 customers have opted out of AMI remote reading; approximately 10,500 AMI meters have been installed; 17 accounts remain disconnected at the end of the week compared to 30 last year; planning is starting for the Holiday Light Blast event; retail electric volume is down approximately 3.0% mostly due to Tramontina closing; and the excavation and repair of the 24" ductile iron CBCWA watermain was coordinated at 3600 West Mason Street.

MINUTES: The Minutes from the Regular Session Meeting on October 14, 2019 were presented for approval.

MOTION: A Motion by Commissioner Nickels and seconded by Commissioner Seidl to approve the Regular Session Minutes from October 14, 2019. Motion carried unanimously.

APPROVAL OF CLAIMS: Claims List dated October 29, 2019; and Wire Transfers dated through October 23, 2019 were presented for approval.

APPROVAL OF WWTF CLAIMS: Claims List dated November 1, 2019 were presented for approval.

FINANCIAL REPORTS FOR SEPTEMBER 2019: The financial reports for September 2019 were previously distributed to the Commission for review and discussion.

MOTION: A Motion by Commissioner Nickels and seconded by Commissioner Seidl to approve the Claims List dated October 29, 2019 check nos. 89138 through 89263 totaling \$736,934.00; Wire Transfers dated through October 23, 2019 totaling \$2,876,769.97; Claims List for WWTF

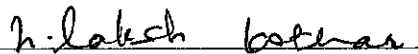
batch 00711.11.2019 dated November 1, 2019 totaling \$17,681.18; and to place the Financial Reports for September 2019 on file. Motion carried unanimously.

QUOTATIONS/BIDS: Asphalt Seal Coating - \$11,458.00 – Asphalt Seal and Repair.


MOTION: A Motion was made by Commissioner Hornung and seconded by Commissioner Allie to approve the Asphalt Seal Coating. Motion carried unanimously.

NEXT MEETING: Commission requested to plan tentatively for a special meeting on Monday, November 4, 2019 at 4:00 p.m. The next regular Commission meeting is scheduled for Monday, November 11, 2019 at 4:00 p.m.

ADJOURN: A Motion was made to adjourn the meeting by Commissioner Seidl and seconded by Commissioner Allie. Meeting adjourned at 1:05 p.m.



Approved: Nilaksh Kothari, CEO & General Manager



Approved: Dave Luckow, Secretary