

**MINUTES OF THE
MANITOWOC PUBLIC UTILITIES COMMISSION MEETING
MONDAY, JUNE 28, 2021**

The scheduled meeting of the Manitowoc Public Utilities Commission was called to order by Commissioner Allie at 4:00 p.m. on Monday, June 28, 2021. In attendance were Commissioners Diedrich, Hornung, Luckow, Nickels, and Seidl. Also present were Bob Bouril, Andy Onesti, Carissa Grimm – MPU; Troy Adams – General Manager; and Attorney Andrew Steimle – Steimle Birschbach, LLC. Commissioner Sitkiewitz was excused.

CONVENE MEETING TO CLOSED SESSION: Notice had previously been given that the Manitowoc Public Utilities Commission will adjourn to a closed session during the June 28, 2021 meeting pursuant to Section 19.85(1) (e) and Section 19.85(1) (g) to discuss approval of the minutes of the June 8, 2021 Closed Session Meeting (Regarding Discussion concerning negotiation strategies relating to GLU RICE Project, the GLU and MPU Management Services contract, and potential land use agreement; and Discussion concerning strategies related to the potential future use and ownership of MPU owned real estate) Discussion concerning negotiation strategies relating to GLU RICE Project, the GLU and MPU Management Services contract, and potential land use agreement.

MOTION: A Motion to convene in closed session was made by Commissioner Diedrich and seconded by Commissioner Seidl. Motion carried unanimously. Accordingly, the Commission convened in closed session at 4:02 p.m.

Bob Bouril left the meeting at 4:02 p.m.

The meeting was reconvened to open session at 4:41 p.m.

Bob Bouril joined the meeting at 4:41 p.m.

APPROVAL OF ITEMS FROM CLOSED SESSION: None.

MPU ELECTRIC VEHICLE CHARGING INCENTIVE REBATE PROGRAM: In an effort to support the growth of electric vehicles, a proposed incentive program for customers installing a Level 2 charging station at their location has been developed. A Level 2 EV charging station can charge a vehicle four to six times faster than a standard household outlet. This provides the ability to fully charge an EV overnight. The proposed incentive rebate program would provide up to \$500 for the purchase and installation of a Level 2 EV charging station. This program is similar to the rebate program offered by Alliant Energy and Waunakee Utilities. This is proposed to be a pilot program limited to a total of 50 rebates (\$25,000) and would be available to any MPU electric customer.

MOTION: A Motion was made by Commissioner Seidl and seconded by Commissioner Nickels to approve the incentive rebate program. Motion carried with Commissioner Luckow opposing.

ELECTRIC AND WATER RATES & COST BENCHMARKING: The Electric-Water Retail Rate and Cost-of-Supply Benchmarking Report was presented for review. It was noted that MPU rates are very competitive for both electric and water. A brief discussion ensued on using this data to promote MPU's competitive rates in publications.

MEUW ANNUAL CONFERENCE: The 2021 MEUW Annual Conference is being held in Manitowoc, WI from August 11-13, 2021. The registration is \$295 per person.

MOTION: A Motion was made by Commissioner Diedrich and seconded by Commissioner Nickels to approve attendance by Commissioners. Motion carried unanimously.

WWTF INTERGOVERNMENTAL AGREEMENT: At the last meeting Commission approved the increase in the 2021 WWTF budget to allow proceeding with a master plan as it relates to the potential transition of the WWTF to MPU. Two bids were received from the six RFP's that were sent, one from Donohue & Associates for a cost of \$69,425 and one from Strand Associate's at \$89,000. In addition, a discussion was held regarding need for a joint meeting between the City and MPU in July per the existing agreement. There was consensus from the Commission that there was not a need for a joint meeting with the City at this time. Should the need arise for internal discussion with City staff regarding the future MPU/WWTF oversight/management/relationship, MPU may want a Commission representative available. Commission Luckow was requested to be a potential representative given his past relationship with the WWTF as a board member.

MOTION: A Motion was made by Commissioner Hornung and seconded by Commissioner Nickels to retain the services of Donohue & Associates at a cost of \$69,425 to conduct the master plan. Motion carried unanimously.

GENERAL MANAGER'S REPORT: T. Adams updated the Commission on the following: A meeting was held with Matt Wojta (Matt's Services), at Matt's request, to hear concerns he has about removing old corporations and using saddles/clamps in their place. An update was provided to plumbers on June 4, that MPU will not require the use of saddles and the removal of old corporations at this time, but noted that MPU is working on procedure revisions that will likely require removal of old corporations in the future.

GLU UPDATE: T. Adams updated the Commission on the following: Attended the annual true-up meeting for the Wepco contract. The final 2020 capacity increased from the amount billed due to lower overall system demands resulting in an annual true-up of \$406,086.63.

MINUTES: The Minutes from the Regular Session Meeting on June 8, 2021 were presented for approval.

MOTION: A Motion was made by Commissioner Diedrich and seconded by Commissioner Nickels to approve the Regular Session Minutes from June 8, 2021. Motion carried unanimously.

APPROVAL OF CLAIMS: Claims List dated June 15, 2021; Claims List dated June 29, 2021; and Wire Transfers dated through June 23, 2021 were presented for approval.

APPROVAL OF WWTF CLAIMS: Claims List dated June 11, 2021; Claims List dated June 18, 2021; and Claims List dated June 25, 2021 were presented for approval.

FINANCIAL REPORTS FOR MAY 2021: The financial reports for May 2021 were previously distributed to the Commission for review and discussion.

MOTION: A Motion was made by Commissioner Diedrich and seconded by Commissioner Nickels to approve the Claims List dated June 15, 2021 check nos. 94630 through 94814 totaling \$1,080,402.74; Claims List dated June 29, 2021 check nos. 94815 through 94994 totaling \$828,716.49; Wire Transfers dated through June 23, 2021 totaling \$3,946,333.49; Claims List for WWTF batch 712.06.2021 dated June 11, 2021 totaling \$158,071.37; Claims List for WWTF batch 713.06.2021 dated June 18, 2021 totaling \$16,040.49; Claims List for WWTF batch 714.06.2021 dated June 25, 2021 totaling \$5,115.12; and to place on file the Financial Reports for May 2021. Motion carried unanimously.

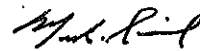
QUOTATIONS/BIDS: Watermain Replacement on Custer Street - \$399,625.65 – Vinton Construction. Discussion was held on lowest evaluated bidder and Rob Michaelson was called during the meeting to discuss the process of bidding with it being a joint bid with the city. No action was taken.

NEXT MEETING: Monday, July 12, 2021 at 4:00 p.m.

ADJOURN: A Motion was made to adjourn the meeting by Commissioner Luckow. Meeting adjourned at 4:59 p.m.



Approved: Troy Adams, General Manager



Approved: Mark R. Seidl, Secretary