

**MINUTES OF THE
MANITOWOC PUBLIC UTILITIES COMMISSION MEETING
MONDAY, SEPTEMBER 28, 2020**

The scheduled meeting of the Manitowoc Public Utilities Commission was called to order by Commissioner Diedrich via telephone at 4:00 p.m. on Monday, September 28, 2020. In attendance were Commissioners Allie, Hornung, Luckow, Nickels, Seidl, and Sitkiewitz. Also present were Cindy Carter, Don Duenkel, Andy Onesti, Carissa Grimm – MPU; Troy Adams – General Manager; and Attorney Andrew Steimle – Steimle Birschbach, LLC.

CONVENE MEETING TO CLOSED SESSION: Notice had previously been given that the Manitowoc Public Utilities Commission will adjourn to a closed session during the September 28, 2020 meeting pursuant to Section 19.85(1) (c) and Section 19.85(1) (e) to discuss approval of the minutes of the September 14, 2020 Closed Session Meeting (Regarding Generation Resiliency Project) Generation Resiliency Project and Personnel Committee Report and Recommendations.

MOTION: A Motion to convene in closed session was made by Commissioner Seidl and seconded by Commissioner Sitkiewitz. Motion carried unanimously. Accordingly, the Commission convened in closed session at 4:02 p.m.

Commissioner Nickels joined the meeting at 4:03 p.m.

Cindy Carter, Don Duenkel, and Andy Onesti left the meeting at 4:30 p.m.

The meeting was reconvened to open session at 4:50 p.m. Cindy Carter, Don Duenkel, and Andy Onesti joined the meeting at 4:50 p.m.

APPROVAL OF ITEMS FROM CLOSED SESSION: Motion was made by Commissioner Luckow and seconded by Commissioner Nickels to approve an amendment to T. Adams employment offer to extend the time to obtain his WI P.E. license (due to COVID constraints) and approve the consulting agreement between MPU and Preferred Consulting Services, LLC. Motion carried unanimously.

COVID GRANT FUNDING REPORT: There was a request to provide a report of the funding by commission. MPU's share of the program was \$111,969 and was transferred on July 13. This amounted to approximately 75% of the funds available to small businesses.

GENERAL MANAGER'S REPORT: T. Adams updated the Commission on the following: The WisDOT contractor is installing poles which don't meet height specifications of the project and has delayed project closure on Waldo Boulevard. The annual write-offs were completed for October 1, 2018-September 30, 2019 with a brief discussion on water write-offs. Watermain extension project on the city's south side with concerns from Callisto regarding PSCW and the lack of intergovernmental agreements. R. Michaelson, Water Systems Manager is requesting quotes for the unbudgeted Menasha Avenue watermain replacement projects approved at the last meeting and reviewing if MPU can get both sections done before the ground freezes. MPU provided Nash law firm contracts with sludge haulers since 2015 per open records request. Water

sales volume is up for the year. CBCWA had requested Adams to review their strategic planning initiatives at their meeting on October 23.

GLU UPDATE: The report was previously distributed for review; no discussion.

MINUTES: The Minutes from the Regular Session Meeting on September 14, 2020 were presented for approval. Generations operations report revised “run time”

MOTION: A Motion was made by Commissioner Hornung and seconded by Commissioner Seidl to approve the Regular Session Minutes from September 14, 2020 with the revisions. Motion carried unanimously.

APPROVAL OF CLAIMS: Claims List dated September 29, 2020; and Wire Transfers dated through September 23, 2020 were presented for approval.

APPROVAL OF WWTF CLAIMS: Claims List dated October 2, 2020 were presented for approval.


FINANCIAL REPORTS FOR AUGUST 2020: The financial reports for August 2020 were previously distributed to the Commission for review and discussion. Commissioner Hornung inquired about the current interest rates and difference from last year.

MOTION: A Motion was made by Commissioner Hornung and seconded by Commissioner Seidl to approve the Claims List dated September 29, 2020 check nos. 92168 through 92472 totaling \$856,072.47; Wire Transfers dated through September 23, 2020 totaling \$3,027,256.24; Claims List for WWTF batch 714.09.2020 dated October 2, 2020 totaling \$132,010.72; and to place the Financial Reports for August 2020 on file. Motion carried unanimously.

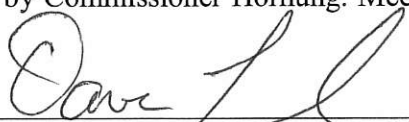
QUOTATIONS/BIDS: N/A

NEXT MEETING: Monday, October 12, 2020 at 4:00 p.m.

ADJOURN: A Motion was made to adjourn the meeting by Commissioner Hornung. Meeting adjourned at 5:01 p.m.



Approved: Troy Adams, General Manager



Approved: Dave Luckow, Secretary